

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Monday the 8th day of January 2024.

Present: Kenneth Martin, Supervisor Jane Sion, Councilmember
Robert O'Connor, Councilmember James Hotnich, Councilmember
Jacquelyn McLean, Councilmember Becky Jo Summers, Town Clerk

Also Present: David & Diane Gamel, Brenda Overhoff, Chris Gerling Highway Superintendent
Howie Lamb and James Musacchio Attorney for the Town

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION #69: AGENDA APPROVAL

Motion made by Supervisor Martin and seconded by Councilmember McLean that the agenda be accepted as presented.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
Nay 0

Resolution #70: MINUTES APPROVAL

Motion made by Councilmember Hotnich, seconded by Councilmember McLean to approve the minutes of the December 11, 2023 and the January 2, 2024 organizational meeting.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
Nay 0

RESOLUTION # 71: APPROVE 2022 BUDGET MODIFICATIONS AND TRANSFERS

Motion made by Councilmember Hotnich and seconded by Supervisor Martin that the following 2023 budget transfers are:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
Nay 0

Transfers to Reserves:

Fund	Budgeted:	Transfer from:	Transfer to:
B	\$100,000.00	B 0632.400 To Fund Reserve	B 230 Capital Reserve
DB	\$700,000.00	DB 0962.400 To Fund Reserve	DB 202 Capital Reserve
SW3	\$ 10,000.00	SW3 0962.400 To Fund Reserve	SW3 231 Capital Reserve
SW4	\$ 2,000.00	SW4 0962.400 To Fund Reserve	SW4 231 Capital Reserve

Transferred From:	Transferred To:	
A1420.410 Prosecutor Contrctul	A1420.100 Attorney – Personal	91.00
A1620.400 Building - Contractual	A1620.420 Building – Light	235.00
A1620.400 Building - Contractual	A1620.440 Building - Telephone	22.00
A3510.400 Animal Control – Contrctul	A 3510.100 Animal Control – Personal	235.00
A5132.200 Garage – Equipment	A5010.400 Supt Hwy – Contrctul	85.00
A9030.800 Empl Benefits – Soc Sec	B9010.800 Empl Benefits – Retirement	65.00
B7110.220 Parks – Improvement	B7110.400 Parks – Contrctul	200.00
B9010.800 Empl Benefits- Soc Sec	B9010.800 Empl Benefits – NYS Retirement	20.00
B9030.800 Empl Benefits- Soc Sec	B9040.800 Empl Benefits – Wkrs Comp	100.00

DB5110.410 Genl Repairs – Diesel	DB5110.420 Genl Repairs – Gas	320.00
DB5130.200 Machinery – Equip	DB5130.410 Machinery – Personal	75.00
DB5130.200 Machinery – Equip	DB5130.400 Machinery – Contrctul	11,090.00
DB5142.401 Snow Rmvl – Cont – Dsl	DB5142.400 Snow Rmvl – Contrctul	70.00
DB9030.800 Empl Benefits – Soc Sec	DB9010.800 Emp Benefits – Retirement	1,900.00
SW18160.410 Refuse –Sticker Purch	SR8160.100 Refuse – Personal	2,150.00
SR9040.800 Empl Benefits – Wkrs Comp	SR8160.400 Refuse – Contrctul	710.00
SR9040.800 Empl Bebe – Wkrs Comp	SR9030.800 Empl Benefits	180.00
SW18310.121 Water Admin – Cntrctul	SW18320.411 Power- Light/Heat	320.00
SW18330.200 Water Purification Eqpt	SW18389.400 Other Water – Contrctl	60.00
SW38397.200 Water- Eqpt & Cap	SW38320.400 Source & Supply– Contrctul	4,000.00

Approval / Adoption of AbstractResolution # 72: **ABSTRACT APPROVAL**

Motion by Councilmember McLean seconded by Councilmember Hotnich that the bills be paid on abstract #13 for 2023 dated January 8, 2024 for listed vouchers # 713 – 754 for \$ 39,669.48 and abstract # 1 for 2024 dated January 8, 2024 for listed vouchers # 1- 18 for \$ 39,193.95:

13 of 2023

General – Townwide	12,637.70	Water District # 1	1,688.44
General – Part Town	3,716.94	Water District # 3	159.46
Highway	15,899.08	Water District # 4	3,312.99
Street Lighting	895.04	Total	\$ 39,669.48
Special Refuse Fund	1,359.83		

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1 of 2024

General – Townwide	8,000.13	Water District # 1	19,363.33
General – Part Town	295.00	Water District # 3	5,816.89
Highway	5,173.32	Water District # 4	482.32
Street Lighting	9.74	Total	\$ 39,193.95
Special Refuse Fund	53.22		

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

Reports of Department Heads and committees

Building and grounds report was gone through by Councilmember Hotnich.

Code Enforcement submitted their 2023 annual report.

Dog Control submitted her quarterly report ending December 2023.

Highway, Transfer Station and Parks report was read by Chris Gerling, Highway Superintendent.

Recreation will start Friday night January 12, 2024.

Town Clerk had sales in December 2023 of \$ 4,432.50 with the Town's portion \$ 4,262.50.

Water department report was emailed to all.

Board Reports

Councilmember O'Connor took the oath of office, attended building and grounds meeting and

reviewed the vouchers.

Councilmember McLean attended the building and grounds and NEST meetings, updated Facebook and the website and reviewed the vouchers.

Councilmember Sion attended the building and grounds and NEST meetings and reviewed the vouchers.

Councilmember Hotnich building and grounds and NEST meetings, checked in at the transfer station.

Supervisor Martin received an email from our insurance company, The Evans Agency that they are combining with Gallagher Insurance and our next insurance premium will increase by 8%.

New Business

1. Resolution needed to approve Gowanda Ambulance service as Town's designated 911 Service
RESOLUTION # 73: **APPROVE GOWANDA AMBULANCE SERVICE AS TOWN'S DESIGNATED 911 SERVICE**

Motion by Supervisor Martin, seconded by Councilmember McLean that the Collins Town Board hereby agrees to renew the agreement with Gowanda Ambulance Service Corporation to be the Town's designated 911 service and that the Town Supervisor send a letter stating such to the Gowanda Ambulance Service Corporation.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

2. Resolution needed to approve excess 2023 sales tax allocation to the A Fund

RESOLUTION # 74: **APPROVE EXCESS 2023 SALES TAX ALLOCATION TO A FUND**

Motion made by Councilmember Hotnich, seconded by Councilmember Sion to allocate the excess 2023 sales tax revenue of \$35,022.99 to the A Fund, and modify the appropriate budget line as follows: A1120 - Sales Tax Distribution, increased by \$35,022.99.

ADOPTED Aye 5 O'Connor, McLean Sion, Hotnich, , Martin
 Nay 0

3. Resolution needed to modify rental fees at LK Painter Community Center

RESOLUTION: # 75: **TO MODIFY RENTAL FEES AT LK PAINTER COMMUNITY CENTER**

Motion made by Councilmember Hotnich seconded by Councilmember O'Connor that the following resolution is:

ADOPTED Aye 5 O'Connor, Sion, Hotnich, McLean, Martin
 Nay 0

WHEREAS, the LK Painter Community Center is available for rental by the community, and
WHEREAS, rates have not been adjusted since 2013.

NOW THEREFORE BE IT RESOLVED that the Town of Collins Town Board approve the following changes in fees for the LK Painter Community Center effective January 8, 2024.

Kitchen-\$10.00 per hour/\$75.00 daily maximum

Community Room-\$10.00 per hour/\$75.00 daily maximum

Gymnasium-\$20.00 per hour/\$75.00 daily maximum

Community based Not-For-Profit (501C3) organizations that provide programs and/or services to the Town of Collins residents may be exempted from this fee schedule upon proof of Not-For-Profit status and Town resident participation.

4. Resolution needed to approve purchase of Forklift for the Highway Department

RESOLUTION # 76: **PURCHASE FORKLIFT TRUCK FOR HIGHWAY DEPARTMENT**

Motion made by Councilmember Hotnich seconded by Councilman McLean that the following resolutions is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, the Town Highway Department is installing an elevated pallet storage rack system in the newly constructed cold storage building, and

WHEREAS, a forklift truck is needed in order to move loaded pallets and place them in the storage rack system.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves the purchase of a Mitsubishi FG25N5-5,000 lb. capacity LP Pneumatic Tire Forklift Truck from Prolift, 1835 Dale Road, Buffalo, NY 14225 through the Sourcewell Contract Number #091520-MCF at a cost of \$33,955.14 per Quote Number #720667 dated November 8, 2023.

5. Resolution needed to approve purchase of a 2025 Mack Granite 64FR truck, body and plow equipment

RESOLUTION # 77: PURCHASE 2025 MACK GRANITE 64FR TRUCK, BODY AND PLOW EQUIPMENT

Motion made by Councilmember Sion seconded by Councilmember O'Connor that the following resolutions is:

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

WHEREAS, in the Town's Five-Year Capital Cost Plan the purchase of a new Tandem Snowplow Truck for the Highway Department is scheduled for the year 2025, and

WHEREAS, the Board has previously approved a Resolution to standardize it's Plow Trucks to Mack, and

WHEREAS, such Mack Truck is available per Onondaga County Heavy Truck Class 8 Statewide Contract #10914, through vendor Conway Beam Truck Group, Inc, 6260 E Molloy Road, E Syracuse, NY 13057, and

WHEREAS, the lead-time between ordering and delivery for a Truck and Plow assembly is approximately six months for the Cab and Chassis and 12 months for the Body and Snowplow equipment.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves the purchase of a 2025 Mack Granite 64FR Truck with body and snowplowing equipment from Beam Mack Sales and Services, Inc, 1500 N America Drive, West Seneca, NY 14224-5306 per quotation CONW2023000215A202 dated 01/03/2024 at a cost of \$313,389.00 and that the cost be paid from the 2025 Town Budget.

New Topics – Discussion and Comments

LKP Community Center request for use of facility form – a form has been made for those who wish to rent the center. It was gone over and approved to be used. The resident would pick up the key the day before and return the key the day after their event.

RESOLUTION # 78: APPROVE LKP REQUEST FOR USE OF FACILITY FORM

Motion made by Councilmember Hotnich seconded by Councilmember Sion to adopt the request for use form dated December 20, 2023 for use of the LKP Community Center.

ADOPTED Aye 5 O'Connor, McLean, Sion, Hotnich, Martin
 Nay 0

With no further business, on a motion of Councilmember McLean seconded by Councilmember Sion the meeting was adjourned at 7:40 PM.

Becky Jo Summers, Town Clerk